

ANNEXURE 1: LETTER COMPRISING APPLICATION FOR EOI

[To be printed on the Applicant's letterhead and signed by its Authorized signatory]

To,

The Chief Executive Officer,
Puducherry Smart City Development Ltd,
No.2, Bussy Street,
Old Court Building,
Puducherry – 605001

Sub.: Submission towards Expression of Interest (“EOI”) for “Implementation of Smart Poles in Puducherry, under Puducherry Smart City Mission”.

EOI Ref.: [•]

Dear Sir

Having examined the EOI, the receipt of which is hereby duly acknowledged, I offer to submit the EOI for the Project.

I agree and understand that this EOI is non-binding and non-committal. PSCDL or its directors, employees, associates, affiliates or its agents shall not be liable to me for any liability arising directly or indirectly from our participation in the EOI Process.

I further agree, understand and fully comprehend that PSCDL may in its absolute and exclusive discretion at any time change, alter, replace, remove and/or cancel any or all part of this EOI or the Project. PSCDL may also abandon, call-off, alter, replace, revise the Project. Furthermore, PSCDL is under no obligation or compulsion in any manner whatsoever to release or publish the RFP, it may also change or replace or cancel any or all part of the bidding process.

I submit hereto my EOI as per the requirements and details specified in the EOI Document. I confirm that the information contained in these submissions or any part thereof, including the Annexures, and other documents and instruments delivered or to be delivered to PSCDL, are true, accurate, verifiable and complete. These submissions include all information necessary to ensure that the statements therein do not in whole or in part mislead PSCDL in its EOI Process.

I agree for unconditional acceptance of all the terms and conditions set out in the EOI Document and also agree to abide by this EOI for a period of 180 days from the date of submission.

I agree that you are not bound to accept any EOI you may receive. I also agree that you reserve the right in absolute sense to reject all or any of the EOI received as per the EOI Document.

It is hereby confirmed that I am entitled to act on behalf of my firm and empowered to submit this document as well as such other documents, which may be required in this connection.

Signature of Authorized Signatory (with official stamp)

Vide Board Resolution dated [•]

Name: [•] Designation: [•]

Address: [•] Telephone &

Fax: [•] E-mail address: [•]

ANNEXURE 2: DETAILS OF APPLICANT

[To be printed on the Applicant's letterhead and signed by its Authorized signatory]

1. Details

- a. Name of Applicant
- b. Type of firm (Private Company / Public Limited / Partnership)
- c. Country of incorporation
- d. Address of the corporate headquarters and its branch office(s), if any, in India
- e. Date of incorporation and/ or commencement of business;
- f. Firm registration details / number
- g. GST registration number

2. Brief description of the Company including details of its main lines of business and proposed role and responsibilities in this Project including number of years of operations in India.

3. Particulars of the Authorized Signatory of the Applicant

- a. Name
- b. Designation
- c. Address
- d. Telephone Number
- e. Email Address
- f. Fax Number

Yours sincerely,

Signature of Authorized Signatory (with official seal)
Vide Board Resolution dated [----]

Name: [•]

Designation: [•]

Address: [•]

Telephone and Fax: [•]

E-mail address: [•]

ANNEXURE 3: TECHNICAL CAPABILITY OF THE APPLICANT

Sl. No.	Information	Response (with supporting documents to be attached)
1	Name and address of the Applicant	
2	Name, Designation, Address and Contact Details of the person to whom all references can be made in connection with this EOI	
3	Legal Status	
4	Product(s) / Service(s) Offered	
5	Years in business.	
6	Number of similar projects executed (details to be provided in annexure 4 for each project)	

ANNEXURE 4 : PROJECT CREDENTIALS

(Separate form shall be furnished for each project experience claimed)

1. Project Name:	
2. Location:	
3. Name of Client:	
4. Brief Description of Project:	
5. Status of the Project (completed / ongoing / operational)	
6. Name of associated Firm(s), if any:	
7. Date of– a. Date of award of the Project b. Project Completion Date: c. Commercial Operations Date:	
8. Project cost:	

ANNEXURE 5: FINANCIAL CAPABILITY OF THE APPLICANT

(Supporting documents to be attached)

Sl. No.	Audited Balance sheet for following Financial Years	Annual Turn over Details of Bidder (in INR Crore.)	Annual Net Worth Details of Bidder (in INR Crore.)
1	2016-17		
2	2017-18		
3	2018-19		
4	2019-20		
5	2020-21		

ANNEXURE 6: CONCEPT NOTE

[To be printed on each Applicant's letterhead and signed by Authorized signatory]

Dd/mm/yyyy

To,

The Chief Executive Officer,
Puducherry Smart City Development Limited (PSCDL)
No.2. Bussy Street, Old Court Building, Puducherry.

EOI Ref. No: [•]

Dear Sir,

In response to the EOI Document Reference No. [•]/2019 dated [•] for "Expression of Interest for Installation of Smart Poles in Puducherry Smart City", we have prepared a concept note which is attached herewith. The concept note is prepared in good faith, after understanding the EOI document and requirements of PSCDL.

Name of the Applicant: [•]

Authorized Signatory: [•]

Seal of the Organization: [•]

Business Address: [•]

Date: [•]

Place: [•]

Vide Board Resolution dated [•]

Note: The concept note to be prepared and submitted by the Applicants should include the following:

- Project information in brief.
- Strategy for Installation of Smart Poles in Puducherry Smart City including the following aspect:

- Solution Architecture
- Features & Technical Specifications of the components of the Proposed Smart Pole
- Integration methodology with other Smart City Components
- Ideas around site identification
- O&M of Smart Pole etc.

- Case Study of successful implementation with revenue generation data.
- Suggestions on revenue generation out of the Smart Poles and its components.
- Indicative timeline for completion of project at their proposed sites in phases.
- Feedback on proposed features / terms of the project.
- Support & facilitation required from PSCDL by the applicant.

All requirements mentioned in the EOI Document with respect to the concept note are to be fully covered.

Each of the Applicants will be invited for the presentation on their proposed concept to PSCDL and its representatives, schedule for which will be intimated subsequently.

**ANNEXURE 7: FORMAT FOR DECLARATION BY THE APPLICANT
FOR NOT BEING BLACKLISTED / DEBARRED**

(To be submitted on the Letterhead of the Bidder)

Date: dd/mm/yyyy

To

The Chief Executive Officer,
Puducherry Smart City Development Limited (PSCDL)
No.2. Bussy Street, Old Court Building, Puducherry.

Subject: Declaration for not being debarred / black-listed by Central / any State Government department in India as on the date of submission of the bid

RFP Reference No: XX

Dear Sir,

I, authorized representative of _____, hereby solemnly confirm that the Company _____ is not debarred / black-listed by any Central/State Government/ PSU entity in India or similar agencies globally for unsatisfactory past performance, corrupt, fraudulent or any other unethical business practices or for any other reason as on last date of submission of the Proposal. In the event of any deviation from the factual information/ declaration, PSCDL reserves the right to reject the Proposal or terminate the Contract without any compensation to the Company.

Thanking you,

Yours faithfully,

Signature of Authorized Signatory (with official seal)

Date :

Name :

Designation :

Address :

Telephone &

Fax : E-mail

address :

ANNEXURE 8: FORMAT FOR POWER OF ATTORNEY

[To be executed on non-judicial stamp paper of the appropriate value in accordance with relevant Stamp Act. The stamp paper to be in the name of the company who is issuing the power of attorney]

Know by all men by these presents, We (Name of the Bidder and address of their registered office) do hereby constitute, appoint & authorize Mr./ Ms _____ (name and residential address of Power of attorney holder) who is presently employed with us and holding the position of _____ as our Attorney, to do in our name and on our behalf, all such acts, deeds and things necessary in connection with or incidental to our Proposal for the **“EOI for Installation of Smart Poles in Puducherry Smart City”**, including signing and submission of all documents and providing information / responses to the PSCDL, representing us in all matters before PSCDL, and generally dealing with the PSCDL in all matters in connection with our Proposal for the said Project.

We hereby agree to ratify all acts, deeds and things lawfully done by our said Attorney pursuant to this Power of Attorney and that all acts, deeds and things done by our aforesaid Attorney shall and shall always be deemed to have been done by us.

For

Name:
Designation
Date:
Time:
Seal:
Business Address:

Accepted,

(Signature) (Name, Title and
Address of the Attorney)

Note:

- The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executant(s) and when it is so required the same should be under common seal affixed in accordance with the required procedure.
- The Power of Attorney shall be provided on Rs.200/- stamp paper.
- The Power of Attorney should be supported by a duly authorized resolution of the Board of Directors of the Bidder authorizing the person who is issuing this power of attorney on behalf of the Bidder.

ANNEXURE 9: CHECKLIST FOR THE EOI SUBMISSION

Content	Forms	Remark Yes / No
EOI for "Installation of Smart Poles in Puducherry Smart City". Submitted by [insert applicant name]	NA	
Formats as specified in the EOI including supporting documents.	Annexure 1 Annexure 2 with any supporting documents Annexure 3 with any supporting documents Annexure 4 with any supporting documents Annexure 5 with Supporting Document Annexure 6 Annexure 7 Annexure 8	